

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT POLICY MANUAL

Title: COMMITMENT TO THE DISTRICT’S SMALL BUSINESS ENTERPRISE AND SMALL LOCAL BUSINESS ENTERPRISE PROGRAMS	Number: BP 7.37
Legal Authority: Reference: Education Code, section 70902, Government Code, sections 2002 and 20651.	Page: 1 of 3

It is the policy of the San Francisco Community College District to encourage and facilitate full and equitable business opportunities, specifically in the area of construction contracting, for all small businesses wishing to do business with the District.

It is the policy of the San Francisco Community College District to encourage and facilitate full and equitable business opportunities in the areas of construction and construction-related services for small local business enterprises wishing to do business with the District. The Board adopts the Small Local Business Enterprise Program presented to it by Resolution No. 010628-S3.

The Board may provide for a small business preference in construction, the procurement of goods, or the delivery of services where responsibility and quality are equal. The preference may apply to projects up to \$5 million and shall be up to 5 percent or a maximum of \$50,000 per project of the lowest responsible bidder meeting specifications. The District shall also utilize a subcontracting goal for small business on projects valued greater than \$250,000 and grant a preference, up to a maximum of 5 percent, to those bidders who meet the goal. The District shall require bidders to make good faith efforts to meet a subcontracting participation goal for small business contracts. Bidders that fail to meet the goal shall demonstrate that they made good faith efforts to utilize small business contractors.

The Board shall provide preferences for small local business enterprises in contracts that are not subject to bidding requirements to the extent permitted by law.

For purposes of this policy, “small business enterprise” means an independently owned and operated business which is not dominant in its field of operation, the principal office of which is located in California, the officers of which are domiciled in California, and which, together with its affiliates, has

Approved by District Board of Trustees Date: 04/30/09	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Authenticated By Chancellor</td> <td style="width: 30%;">Date:</td> </tr> <tr> <td>04/30/09</td> <td></td> </tr> </table>	Authenticated By Chancellor	Date:	04/30/09	
Authenticated By Chancellor	Date:				
04/30/09					
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Revision Number:</td> <td style="width: 30%;">Date:</td> </tr> <tr> <td></td> <td></td> </tr> </table>	Revision Number:	Date:		
Revision Number:	Date:				

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT POLICY MANUAL

Title: COMMITMENT TO THE DISTRICT’S SMALL BUSINESS ENTERPRISE AND SMALL LOCAL BUSINESS ENTERPRISE PROGRAMS	Number: BP 7.37
Legal Authority: Reference: Education Code, section 70902, Government Code, sections 2002 and 20651.	Page: 1 of 3

100 or fewer employees, and average annual gross receipts of ten million dollars (\$10,000,000) or less over the previous three years, or is a manufacturer with 100 or fewer employees. Such firms include any that are certified by the State of California Department of General Services or the San Francisco Human Rights Commission.

For purposes of this policy, “small local business enterprise” means a small business enterprise with an established office located within the boundaries of the City and County of San Francisco and certified by the State of California Department of General Services, San Francisco Human Rights Commission, or the District as a small business.

The Board of Trustees directs the District, when evaluating firms seeking contracts with the District, to include in its consideration, to the extent permitted by law, of past performance towards Small Business Enterprise and Small Local Business Enterprise goals in previous contracts with the District in recommending future contracts to the Board of Trustees.

The Board of Trustees requires that, in any resolution where the recommended contractor has had prior contracts that included small business enterprise and/or small local business enterprise goals, resolutions for future contracts list all past small business enterprise and/or small local business enterprise contractual goals and performance towards those goals so that the Board can consider, to the extent permitted by law, the past performance(s) in awarding a new contract.

Approved by District Board of Trustees Date: 04/30/09	Authenticated By Chancellor Date: 04/30/09
	Revision Number: Date: