

**SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
POLICY MANUAL**

Title: Purchasing	Number: 8.06
Legal Authority: California Education Code Sections 81450 et seq., 81641 et seq., 72530, 72533 and 78900; California Government Code Sections 81000 et seq. California Public Contract Code Sections 20650 et seq.	Page: 1 of 1

The maximum educational and monetary value shall be obtained in the purchase of supplies, equipment, and services.

The Chancellor or Vice Chancellor of Finance and Administration is authorized to enter into and to sign agreements on behalf of the District for services necessary to conduct the business affairs of the District. The Board authorizes the Chancellor to evaluate and dispose of personal property belonging to the District by sale or auction or otherwise in accordance with state law.

The authority to encumber District funds shall be limited to actions of the Board, except as Board approved procedures shall designate otherwise.

Purchasing procedures shall be in compliance with the existing law and good business practice.

No member of the Board of Trustees nor an employee of the District shall have an interest in any contract for supplies, equipment, and services made by the Board. No employee shall receive any gift or reward or commission for introducing or recommending an article of a service resulting from such consulting work.

Approved by District Board of Trustees	Authenticated	
	By Chancellor:	Date: 04/03/00
Date: 06/22/72	Revision Number: 3	Date: 03/30/00