

Facilities Committee Meeting Minutes – April 24, 2023

1. Call to Order

The meeting of the Facilities Committee (FC) was called to order by AVC Vasquez at **1:05 PM**. In keeping with COVID-19 procedural standards this meeting was held via video conference.

a. Roll Call

FC Members Present:

Administrators: Alberto Vasquez (Chair), Anthony Tave, Kit Dai, Zachary Lam

Faculty: Steven Brown (co-Chair), Madeline Mueller, Thomas Menendez, Jennifer Rudd

Classified Staff: David Delgado

Students:

Unrepresented: Tim Ryan

Committee Alternates Present:

Administrators:

Faculty: Alan D'Souza

Classified Staff: Michael Snider

Students:

Unrepresented:

Not Present:

Administrators: David Yee (alternate)

Faculty:

Classified: Karl Gamarra, Maria Salazar-Colon, Athena Steff, Carlita Martinez (alternate)

Students: Maurice Chilton II

Unrepresented:

Resources: [Facilities Committee Web Page](#)

2. Approval of Agenda

- a. Discussion - none
- b. Motion to approve agenda by Steven Brown, seconded by Jennifer Rudd.
- c. No abstentions or nay votes. Motion passed by consensus.

3. Public Comment – Items not on the agenda

- a. There were no public comments made.

4. Approval of Minutes

- a. Discussion - no questions or comments on the minutes as submitted.
- b. Motion to approve the minutes made by Steven Brown, seconded by Jennifer Rudd.
- c. No nay or abstention votes. Motion passed by consensus.

5. AVC report – Construction Projects – Alberto

a. Bond Projects

- i. Diego Rivera Theater – There was an in-person meeting last week with the architects and the steering committee where interior and exterior colors and finishes were presented. There was a lot of positive feedback. We will be doing further review on this subject. We are expecting the next design milestone 5/18/23. We are also expecting proposals for Construction Manager at Risk the week of May 8.
- ii. STEAM Building (Science, Technology, Engineering, Arts and Mathematics) – Work continues to progress; there is steel up to the 3rd floor. The proposed timeframe for topping off the structural steel is July. AVC Vasquez shared current images of the state of the construction.
- iii. Student Success Center – The Sentinel Art relocation proposal will be going to the board. The Works of Art Committee was involved in the proposed locations discussions. It is proposed that the Sentinel will be stored and then relocated to the new SSC when the time comes.
- iv. Conlan Hall – We will be moving a lot of the departments out of the building in May. The ITS Department is going through the swing paces to review and test connectivity prior to the moves.
- v. Heating projects at John Adams, Wellness and Mission Center - Contract documents have been submitted and signed. We are expecting product submittals in the next few days. These are targeted for summer installation.
- vi. The replacement for the transformer located between Student Health and Judson Village has an 18-month lead time.
- vii. Public comment was heard from Harry Bernstein regarding the DRT project.

b. State Projects

- i. 750 Eddy – we are waiting for the state to release construction funding so we can bid the project out.
- ii. The Utility Infrastructure Project – we have one last project that needs to be completed, which is being put out to bid. Then we will be able to get the funding request submitted later in the year.
- iii. Cloud Hall – Allied Health has 3 programs relocating to John Adams. We are working with the design team to address some concerns regarding the test fits.
- iv. Evans Center – we are looking to take a step forward with the CEQA-approved plan for the move with the AMT design incorporated. This is the more comprehensive and difficult design to execute.
- v. AVC Vasquez reviewed the Buildings & Grounds project list updates (available on the CCSF website).

6. B&G Director’s Report – Anthony Tave

a. Doors Project

- i. We signed a contract for the Science Hall sliding doors to be replaced. It will be approximately 4 weeks to fulfill the material order for the doors.
- ii. Smith Hall – XL Construction working on a solution for the doors.
- iii. Batmale Hall – We will be troubleshooting the 4th floor ADA doors.
- iv. Rosenberg Library – We will be doing troubleshooting on the ADA doors located on the 1st floor and the 4th floor.
- v. We are conducting inventory and testing of doors throughout the campus as we have staff availability, with priority going to doors that are ADA primary access.
- vi. Sliding doors will be changed to swing doors where applicable to reduce maintenance issues.

b. Generators – Ryan, our chief engineer, took CD Power around the campus to determine a service model to get and keep things running properly.

c. Paving issues due to rain – DPW will help fill potholes. We will fill with potholes gravel and mark them with traffic cones in the interim.

d. We continue to meet with Deans and Chairs to review and prioritize work orders.

e. Standard IIIB - comments and questions that came from the process are being reviewed.

- f. A tree by childcare that has become dangerous will be removed. We have an arborist coming to provide further evaluation of the other trees that were damaged in the latest storm.
- g. Some light poles are experiencing severe corrosion/rust at the base. We are getting information on the cost to replace as needed.
- h. We will be doing some pool repair over the summer.
- i. Steam lines – we did get feedback from Southland. They are working on a quote, but they need to do a site walk to trace the old lines. It will likely require excavation due to the number of bends in the pipe. Further information to come.
- j. AVC Vasquez commented that we are working with the class scheduling to avoid the Creative Arts 3rd floor so we can draw power from that space to power equipment to heat the spaces below.

7. Old Business

- a. Diego Rivera Mural
 - i. The Chancellor has been in contact with SF MOMA. We will be scheduling a meeting with the relocation specialist for a site walk. We will work with the Works of Arts Committee.
- b. 1800 Oakdale
 - i. Some departments previously had space here. They have visited and will remove what is still useful.
 - ii. Public comment was heard from Harry Bernstein.
- c. 1550 Evans
 - i. No new information on this item.
- d. Parking update
 - i. The Board of Trustees approved moving forward with the RFP/RFQ process for a campus-wide parking review / design of a parking structure. This is still in early stages of development.
 - ii. Further public comment was heard from Harry Bernstein.

8. New Business

- a. Board Items – Informational
 - i. None.
- b. Board Items – Action
 - i. Next month the 5-year capital plan draft will be shared.
- c. Five-Year Capital Plan
 - i. AVC shared a slide deck reviewing this for the committee.
- d. Transit Resolution
 - i. The Board of Trustees President, Alan Wong, put forth a resolution on 4/13/23 recommending 6 projects regarding bicycle lanes, free/subsidized transit, expansion/creation of sidewalks, and creation of a crosswalk. Chair Vasquez shared and reviewed the document with the committee, which then discussed the resolution at length.
 - ii. Chair Vasquez noted several comments from the committee that will be provided as feedback.
 - i. The items in the resolution are not in the purview of the Board of Trustees.
 - ii. The resolution contains items that pertain to City of San Francisco streets.
 - iii. City of San Francisco agencies are responsible for items on the resolution.
 - iv. The Facilities Committee is not objecting to the intent of the resolution, just clarifying that projects regarding the streets are a City of San Francisco item.
 - v. A city street is a city street.

- vi. There was a question about if the intent was for the proposed bicycle lanes would be protected lanes.
 - vii. Neighborhood Association participation is necessary for these types of projects.
 - viii. Madeline Mueller mentioned providing information after the meeting.
- e. Soccer Field
- i. There was an incident with one of the players related to some of the wall padding being down. It has since been put up and temporarily secured and the gaps have been repaired. We have reached out to the vendor to come back out for the padding.
 - ii. We are also looking at the whole soccer field for possible replacement. We are working with the vendor that did the football field for cost information. As a project, it would require that we follow the procurement process.
- f. Trees update
- i. Director of B&G Anthony Tave's report covered this information. Hazardous trees will be evaluated and remedied as needed.
- g. Fall meeting schedule
- i. The 4th Monday of the month to be continued (with exceptions as appropriate).

9. Future Business

- a. Call for agenda items
- b. Building/Space Inventory
- c. Future Meeting Schedule Reminder
- d. Bookstore Annex
- e. AT&T for future
- f. Storage solutions
- g. AMT Aeronautics program
- h. Parking

10. Adjournment – Motion to adjourn by Steven Brown. Meeting adjourned at 2:47 PM