



## PGC Budget Committee Meeting

February 27, 2024 1:00 PM – 3:00 PM

### MINUTES

**Member of Budget Committee:** Adil Ahmed (Chair), Garth Kwiecien (A), Linda Wu (A) Susana Atwood (F), Ekaterina (Katia) Fuchs (F), Jessica Buchsbaum (F), Maria Salazar- Colon (C), Michael Snider (C), David Delgado (C), Emily Oryall (S), Samin Amin (S)

**Alternates:** John Halpin (A), Maria D’Souza (A), E. Simon Hanson (F), Doug Orr (F), Joe Reyes (F), Vaishali Jogi (C) Gudu Kere (C), Silvia Urrutia (C) Shannon Rouchon (S)

### Meeting Called to Order at 1:10 PM

No.	Item	Discussion/Outcome
1.	Introductions & Roll Call	Roll Call was taken. <b>Members Present:</b> Adil Ahmed (Chair), Garth Kwiecien (A), Susan Atwood (F), Ekaterina (Katia) Fuchs (F), Jessica Buchsbaum (F), David Delgado (C), Micheal Snider(C), Maria Salazar Colon(C) <b>Alternates Present:</b> John Halpin (A), Doug Orr(F), Vaishali Jogi(C), <b>Members Absent:</b> Emily Oryall (S), Samin Amin (S), Shannon Rouchon(S), Joe Reyes(F), Gudu Kere(C), Silvia Urrutia (C)
2.	Approval of agenda	Moved by committee Chair Ahmed. Seconded by committee member Buschbaum. Motion approved.
3.	Followed up Items from previous meeting	<ul style="list-style-type: none"> <li>• Total Computational Revenue and Revenue Sources modifications document was sent to committee on 1/28/24 and 2/23/24.</li> <li>• Revised PGC Budget Committee Calendar- Sent to committee on 1/28/24 and 2/23/24.</li> <li>• Audit Report Update – Highlights were given to the committee about the Audit Report by using the 5 year projection. Committee chair Ahmed explained that there were three findings in Financial Statements, Federal Awards and State Compliance. He stated that he would work with the auditors to rectify the concerns prior to the final audit.</li> </ul>
4.	Minutes	Moved by committee Atwood moved. Seconded by committee Buchsbaum. Motion approved.
4.	Public Comment	<ul style="list-style-type: none"> <li>• No public comment</li> </ul>
5.	Report from Constituent Groups	<ul style="list-style-type: none"> <li>• Associated Students – No report.</li> <li>• Academic Senate – No report.</li> </ul>

		<ul style="list-style-type: none"> <li>• Admin Association – No Report.</li> <li>• AFT – No Report.</li> <li>• Classified Senate – No Report.</li> <li>• SEIU – Maria Salazar-Colon expressed her appreciation for the Payroll Dept. for all of their efforts this past pay period.</li> </ul>
6.	<p>New Items</p> <ul style="list-style-type: none"> <li>• Mid –Year Projections Update</li> <li>• Preliminary Budget sheet Review and Position Control Update</li> <li>• Discussion on upcoming PGC Budget Committee calendar dates</li> </ul>	<p>Committee Chair Ahmed provided an overview of the mid-year projections by explaining the Board financial monthly February report. He highlighted that the Finance group is on track with setting up Position Control. He explained that they are working on a protocol and process to move forward, and the budget for 24-25 is loaded and will be able to discuss moving forward. He lastly explained that the Board of Trustees meeting will be meeting prior to the PGC Budget Committee meeting which would allow the committee to have time to express any concerns to bring to the Board.</p>
7..	Adjournment	<p>Moved by Committee Char Ahmed .Committee member Fuchs seconded the motion. Meeting adjourned at 2:50PM.</p>